RCOT Honorary Fellowship awards

Nomination form 2024

Fill in this form to nominate an RCOT member for an Honorary Fellowship award. You’ll find more information about our Honorary Fellowship award and the nomination process in the guidance document.

**Part 1**

We require that you and your fellow nominator are all members of RCOT.

I wish to nominate the following individual for an Honorary Fellowship award.

**The nominee –** please tell us about the person you are nominating.

|  |  |
| --- | --- |
| Full name |  |
| Qualifications |  |
| Job role |  |
| Main area of work |  |
| Address  Home/work  **Delete as appropriate** |  |
| Postcode |  |
| Email |  |
| Phone number |  |
| RCOT membership number |  |

Please tell us about you - we will send all correspondence about this nomination to you.

**Main nominator**

|  |  |
| --- | --- |
| Full name |  |
| Job role |  |
| Address |  |
| Postcode |  |
| Email |  |
| Phone number |  |
| RCOT membership number |  |
| Signature |  |

Now we need to know who is supporting this nomination

**Second Nominator**

|  |  |
| --- | --- |
| Full name |  |
| Job role |  |
| Address |  |
| Postcode |  |
| Email |  |
| Phone number |  |
| RCOT membership number |  |
| Signature |  |

**General Data Protection Regulation (GDPR) and Data Protection policy:**

The Fellowship nomination form contains personal information and contact details of the nominee and nominators. By agreeing to this nomination progressing, you are authorising RCOT to have access to this personal information. As part of the process, this information will also be shared with the Fellowship and Merit Awards Committee and with the BAOT/RCOT Council.

We will destroy the data contained in this form following the relevant RCOT awards presentation event.

We will not disclose the nominee or nominators’ personal details to any outside person, organisation or body. Any complaints relating to the processing of your personal data should be addressed to the Data Processing Officer at RCOT.

**Nominee signature**

By signing this form, I confirm that I have read the GDPR statement and consent to my personal information on the nomination form being shared as outlined above.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The nominee must sign the above for this nomination to be accepted by RCOT.**

**Part 2: Nomination form for RCOT Honorary Fellowship**

We would like to know about the nominee and how they’ve contributed to the profession.

Please describe how they have contributed to their area(s) of activity and how this has benefitted the profession and/or RCOT. Please provide as much details as possible about their **outstanding contribution to the profession** **nationally and UK-wide or internationally.** This shouldinclude evidence of impact and the difference this has made to people. Please make it clear if the achievement is in one area of activity or in several different areas. Each nominator should focus on different aspects of the nominee’s achievements to avoid duplication of information.

**Name of nominee** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| 1. Please give an overview of the nominee’s profile and standing (max 500 words). |
|  |

|  |
| --- |
| 2. Please describe the nominee’s area of work and how through their work they have been able to significantly support RCOT, the professional body, over a sustained period of time (max 500 words). |
|  |

|  |
| --- |
| 3. Please provide details of the nominee’s historical involvement either with RCOT or the profession including hard facts and relevant dates (max 500 words). |
|  |

|  |
| --- |
| 4. Please provide evidence of breadth of impact and how the nominee has influenced on behalf of the occupational therapy profession nationally and UK-wide or internationally; or has made an exceptional contribution to the work of RCOT. No word count |

|  |  |  |
| --- | --- | --- |
| What has the nominee done to influence the occupational therapy profession nationally and UK-wide or internationally? | Explain why this was needed/relevant. | Describe the impact that this had. |
|  |  |  |
|  |  |  |
|  |  |  |

Please add more rows to this table as needed by pressing the ‘tab’ key

|  |
| --- |
| 5. Has the nominee received recognition or an award from any other relevant body including RCOT? |
|  |

|  |
| --- |
| 6. If your nomination is successful, can you share a few lines that we can use in the awards event information. This should capture the difference the nominee has made (3 or 4 sentences max). |
|  |

**Nominee signature**

By signing this form, I confirm that I have verified the information contained within the nomination form and that all details are correct.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The nominee must sign above for this nomination to be accepted by RCOT.**

**Note for main nominator**

Please share the following supporting information with your nomination form:

* + - * **Two letters of support or testimonials** **–** these should be separate documents on appropriate letterhead and no longer than 500 words. (Please note: if you send more than two letters of support or testimonials, we will not consider the additional ones).
      * **A statement from the nominee about themselves and their achievements** (max. 500 words)**.**
      * **CV (optional) –** max. four sides of A4.
      * **Publication list if appropriate –** max. two sides of A4 which list the nominee’s most recent publications.

**Please send the completed nomination form and supporting information to us by email by 5pm, Tuesday 17 October 2023.**

Email: [Fellowship.Awards@rcot.co.uk](mailto:Fellowship.Awards@rcot.co.uk)

If you have any questions, you can contact us by email at [Fellowship.Awards@rcot.co.uk](mailto:Fellowship.Awards@rcot.co.uk) or phone on 020 3141 4600 and one of the team will be able to help you