RCOT Annual Awards 2025

Medequip Innovation Award for Community Equipment

**Purpose:** This award provides funding to support an innovative or developmental project focused on the provision of community equipment. The project needs to relate to one or more of the following criteria: personalisation, choice, sustainability, or successful outcomes.

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| Applicant reference number: | MIACE |

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| Yes/No | Applicant screening (score out of 4) |
|  | The application form has been completed using a minimum Arial font size of 11pt. |
|  | The relevant sections have been completed within the allowed space/word count, with no unnecessary attachments. |
|  | Supporting documentation is attached as requested in the award-specific guidance. |
|  | BAOT number checked. |
| **Comments:** | |

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| Scoring for each of the criteria: |
| Strongly agree/Excellent = 4 Agree/Good = 3 Disagree/Fair = 2  Strong disagree/Poor = 1 Not applicable/Not complete = 0 |

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| Presentation (score out of 4) |
| 1. The application is grammatically sound with a coherent structure and use of headings, and consistent attention to detail.  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 4 |  |  | 3 |  |  | 2 |  | 1 |  | 0 |     **Comments:** |

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| Content (score out of 20) |
| 1. The application clearly demonstrates that the planned activity/project will meet the overall purpose of the award.  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 4 |  |  | 3 |  |  | 2 |  | 1 |  | 0 |   **Comments:** |
| 1. The applicant’s knowledge, skills, and experience match the demands of the planned activity/project.  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 4 |  |  | 3 |  |  | 2 |  | 1 |  | 0 |   **Comments:** |
| 1. The project design/activity plan is rigorous/well thought out.  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 4 |  |  | 3 |  |  | 2 |  | 1 |  | 0 |   **Comments:** |
| 1. The applicant gives due consideration to the ethical issues and any permissions that may be relevant to undertake the project/activity.  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 4 |  |  | 3 |  |  | 2 |  | 1 |  | 0 |   **Comments:** |
| 1. The applicant robustly explains how the funding will be used to support proposed project/activity.  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 4 |  |  | 3 |  |  | 2 |  | 1 |  | 0 |   **Comments:** |

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| Benefits to people who access occupational therapy services/carers and the profession (score out of 16 – double weighted category) |
| 1. The project/activity will have a direct/indirect impact or benefit to people who access occupational therapy services/carers or service development.  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 8 |  |  | 6 |  |  | 4 |  | 2 |  | 0 |   **Comments:** |
| 1. The project/activity will have a likely impact or benefit for the profession e.g., by demonstrating outcomes/value for money, an occupation-focused approach, increasing evidence/knowledge.  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 8 |  |  | 6 |  |  | 4 |  | 2 |  | 0 |   **Comments:** |
| **Professional Development (score out of 16)** |
| 1. The applicant convincingly explains how the project/activity will contribute to their CPD.  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 4 |  |  | 3 |  |  | 2 |  | 1 |  | 0 |   **Comments:** |
| 1. The overall aim of the project (what they intend to achieve) and up to three objectives (how they will achieve the aim) are directly related to the project/activity.  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 4 |  |  | 3 |  |  | 2 |  | 1 |  | 0 |   **Comments:** |
| 1. The overall aim and three objectives relate to either the applicant’s individual advancement or benefits the profession and/or people who access occupational therapy services/carers.  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 4 |  |  | 3 |  |  | 2 |  | 1 |  | 0 |   **Comments:** |
| 1. The dissemination plan explicitly sets out how the applicant will communicate the outcomes of the project/activity.  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 4 |  |  | 3 |  |  | 2 |  | 1 |  | 0 |   **Comments:** |

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| Summary comments |
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| Score | | |
| **Category** | **Maximum available score** | **Assessor score** |
| Application screening | 4 |  |
| Presentation | 4 |  |
| Content | 20 |  |
| Impact/benefits | 16 |  |
| Professional development | 16 |  |
| Total | 60 |  |

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| Recommendation | | Y/N |
| **Fundable** i.e., meets award-specific criteria, realistic in terms of timescales and costs. | |  |
| **Not fundable** i.e., does not meet award-specific criteria, not realistic in terms of timescales and costs. | |  |
| **Discuss** (identify areas for discussion). | |  |
| **Assessor name:** | **Date:** | |