RCOT Honorary Fellowship Award

Assessment criteria summary

This summary is designed to help nominators understand how Honorary Fellowship nominations are reviewed and assessed.

The Fellowship and Merit Awards Committee (FMAC) reviews all nominations against the published award criteria and supporting evidence.

When assessing nominations, the Committee considers both the nature of the nominee's contribution and the impact that contribution has had on RCOT, occupational therapy and/or people accessing services.

Assessment areas considered by the FMAC

Assessment theme	What the FMAC considers
Exceptional and sustained contribution	The nomination demonstrates exceptional and sustained contribution, support or service to RCOT, occupational therapy and/or people accessing services over a significant period.
Advocacy, promotion and influence	The nominee has actively promoted, championed or advocated for occupational therapy and/or RCOT. Examples may include: • Raising awareness of occupational therapy • Supporting RCOT campaigns and initiatives • Promoting occupational therapy nationally or internationally • Influencing understanding or perception of occupational therapy • Raising the profile of RCOT
Strategic support, leadership and partnership working	The nominee has provided strategic support, leadership, expertise, or influence that has benefited RCOT and/or occupational therapy. Examples may include: • Strategic leadership • Partnership working • Policy influence • Governance support • Creating opportunities for RCOT

	• Strategic introductions or collaborations
Research, innovation and professional advancement	The nominee has supported the advancement of occupational therapy through: • Research and evidence generation. • Innovation. • Service improvement • Professional development • Workforce development
Impact and benefit	The nomination demonstrates clear benefits to: • RCOT. • Occupational therapy • Occupational therapists • People accessing services • Carers • Communities • The wider profession
Lasting impact	The nominee's contribution has resulted in meaningful and lasting benefit over time.
Wider influence	The nominee's contribution has influenced occupational therapy, RCOT and/or people accessing services at a local, regional, national or international level.

Supporting evidence considered by the FMAC

In addition to the nomination form itself, the committee considers whether:	
1.	The nominee's contribution is exceptional and sustained.
2.	There is evidence of measurable impact, outcomes or improvements.
3.	The nomination demonstrates recognition by colleagues, service users, carers, communities and/or professional networks.
4.	The nominee's statement supports and strengthens the evidence provided.
5.	Letters of support and testimonials independently validate the nominee's contribution and impact.
6.	The overall evidence supports recommendation for an RCOT Honorary Fellowship Award.

Assessment process

1. RCOT completes eligibility and administrative checks.
2. The Fellowship and Merit Awards Committee (FMAC) reviews nominations against the published criteria and supporting evidence.
3. FMAC makes recommendations to the RCOT Board.
4. The RCOT Board approves or rejects recommendations.
5. Nominees and lead nominators are informed of the outcome.