

Confirmed minutes of a meeting of the BAOT and RCOT Councils

Held on Friday 8 December 2023, 9am, virtual meeting held via Microsoft Teams

Committee members present	
Name	Position
Dr Anita Atwal	Council member, Research and Development
Samantha Flower	Council member, Scotland
Cathryn Holding	Council member, Industrial relations
Kalimah Ibrahiim	Council member, England
Dr Kee Hean Lim	Council member, Vice Chair and International Affairs
Andrea Lothian	Council member, Learning and Development
Odeth Richardson	Council member, Chair
Also in attendance	
Steve Ford	Chief Executive
Satvinder Reyatt	Director of People, Finance and Governance
Kate Monro	Head of Governance and Compliance
Apologies	
Paul Dunning	Council member, Wales

Please note: Items are recorded in agenda item order rather than the order in which they were taken.

Item	Main point	Action
1.	Meeting business Declaration of conflict of interest. The Chair asked if anyone attending needed to declare a conflict of interest they may have in relation to the items on the agenda. No declarations were made.	
2.	Council elections – approach to re-election and changes to Council Rules	

	The Council discussed the proposed time frames and approach for Council elections in 2024. <u>Decision:</u> Council agreed with the proposal that Council members should be able to stand for re-election provided their second term was adjusted to fit within the 5 year limit set by the Articles of Association. <u>Decision:</u> Council approved changes to the Council Rules to allow more flexibility with the election timeframes.	
3.	Council written resolution and urgent decision-making process Council discussed the proposed process. Council were generally supportive but made the following points: • The process for written resolutions should not be over-used. Consideration needed to be given to the fact that Council members had busy day jobs. • Any decision should make clear who had been involved in the process (including any Council members) and what delegated authority was in place. • There should be a clear mechanism for Council members to raise concerns or escalate to a meeting for discussion. <u>Decision:</u> Subject to requested changes being made, Council approved the process for written resolutions and urgent decisions.	
4.	Any other business Council discussed briefly requests from members with regards to calling for a ceasefire in Israel and Gaza. It had been agreed that Council would discuss RCOT's role in making statements on international events at its January Council meeting. Prior to then Council members and senior management had been invited to a meeting with some members. Council were keen to hear members' views but it was agreed that any Council or management members attending would be in listening mode as it would not be appropriate to make comment until Council had its discussion in January.	
	These minutes are agreed by the Board as a true record of the meeting. Signature: <u>Odeth Richardson</u> Odeth Richardson (Jan 26, 2024 14:18 GMT) Minutes signed by: ODETH RICHARDSON (name in capital letters) Date: Jan 26, 2024	